



INDIVIDUAL LEARNING REVIEW POLICY

Aims of Policy:

Individual Learning Review will be carried at least 3 times during the course.
This procedure aims to:

- Help participant to set achievable goals.
- Judge participants' performance against agreed standards to make assessment decisions transparent and reproducible
- Give participants feedback and support throughout their course.
- Identify participants' challenges/needs and find ways of assisting them.
- Use reviews to contribute to the internal quality assurance process.
- Build a tutor/participant understanding.
- Assess the progress of their record of experience.

Reviews:

- One to one.
- Every participant especially those who are on long term programmes will be asked to comment on the findings detailed in the review document and allowed to suggest and give comments.
- Ongoing teaching and training will be directed towards areas of weakness in knowledge base and practical skills.
- The participant achievements will be acknowledged and built upon during the course.
- LSET equal opportunity policy adheres to the fact that no learner should be disadvantaged in any way.