

# Enrolment Contract

- **To enrol for a course at London School of Executive Training Ltd constitutes binding agreement on participants who have used LSET's services to obtain a UK student visa. All such participants must pay the prescribed tuition fees and take the training programme as scheduled.**
- **It is also binding that participants attend all scheduled classes unless otherwise pre-agreed.**
- **Participants are bound to inform London School of Executive Training about any changes in their personal circumstances such as address, telephone, e-mail, next of kin details etc.**
- **Non-UK/EU participants must reside at the address, which has been used to secure the visa formalities. All UK/EU participants also must confirm their address at the time of registration. Any changes in the accommodation must be pre-notified.**
- **Unless otherwise stated, fees for course as quoted are for tuition only.**
- **Course fees are payable in full before the commencement of the respective programmes.**
- **For non-UK/EU participants, fees paid are fully refundable less £100 application fees if participants are unable to complete the UK visa formalities for whatever reasons. All such refund requests are processed within 10 working days from the date of the written request from the student and refunded directly to the sender's account.**
- **Participants must inform LSET within 28 days from the date of their visa refusal. Fees paid are non-refundable if participants have been granted the visa by using London School of Executive Training's services. Once a visa is issued it will constitute a binding agreement on the participant to follow the programme and complete the course.**
- **All participants unable to join their courses by the scheduled date must inform LSET in writing at least 10 days prior to the starting date of the programme to claim full refund of their tuition fee, less £100 application fee. Failing that, 50% of tuition will be deducted.**
- **Applications for the deferment of any programme will only be accepted at the discretion of London School of Executive Training management and LSET's decision will be final.**

- **Relevant Certification will be issued after the successful completion of the programme. However, in some cases it may take up to 28 days depending upon external factors.**
- **Participants must comply with the terms of their visas and leave the United Kingdom upon completion of their respective training programmes.**